

The **KARPATY** *Foundation*



*Helping You Help Our Community
with building a fair, just, creative and caring society.*

Formed for community benefit as a result of the Karpaty
Ukrainian Credit Union & Sydney Credit Union merger in 2010
(Sydney Credit Union now trades as Australian Mutual Bank Ltd).

GRANT APPLICATION

The Karpaty Foundation C/O Australian Mutual Bank 59 Buckingham Street, Surry Hills NSW 2010
Please address all mail to PO Box 881, Haymarket NSW 1240 ABN 24 283 933 661.



Grant Application Guidelines

The Karpaty Foundation provides grants to individuals and organisations for the purpose of building a fair, just, creative and caring society – particularly in relation to the Ukrainian community in Australia and in Ukraine by;

- Enriching individual and civic life
- Improving the lives of people impoverished from social or cultural disadvantage
- Strengthening democratic values and participation
- Promoting creativity, innovation, tolerance, and the fulfillment of potential for the betterment and improvement of community values in society, for the advancement of:
 - Education & Scholarship;
 - Art, Literature & Music;
 - Humanity;
 - Welfare & Wellbeing;
 - Sustainability & Environment;
 - Heritage & Society;
 - Special Projects (such as Leadership in Society) as may be determined from time to time.

Grant funds **will not** be used for salaries or wages, capital works or general revenue and expenditure for an organisation or individual of where the Board has determined the project/event/activity has commenced and the Karpaty Foundation is unable to receive appropriate acknowledgement of the Karpaty Foundation's support prior to or during the project/event/activity. They are provided for a specific purpose/event/activity e.g. offset travel costs, cost of printing programs, cost of hall hire etc.

Applications for a Grant must be received prior to and no later than 5.00pm on the following dates each year if the applicant wishes the grant to be assessed within 30 days of that date:

- 28 February or 29 February in a leap year
- 30 June
- 31 Oct.

For Grants to be considered at the scheduled meetings of the Foundation, all applications must be received by the date(s) prior to the meeting. Also, refer to point 3 under application process.

The Application Process

Requests for a Grant must be made on the designated Grant Application Form **AND** accompanied by a covering letter. Please ensure that all relevant questions have been answered and that all supporting evidence has been attached. Grant applications may be submitted via mail or e-mail and should be addressed to:

**Mail: The Secretary of the Karpaty Foundation
C/O Australian Mutual Bank Ltd
PO Box 881
Haymarket NSW 1240**

Email: karpatyfoundation@australianmutual.bank

Web: <https://australianmutual.bank/karpatyfoundation>

It is requested that any supporting letters and documents provided with your application in **Ukrainian**, should also be translated into English upon submission of the application.

1. Requests for Grant funds will be reviewed by the Trustees of the Foundation. The Trustees may seek clarification, further information or ask for a presentation from applicants. Applications will be considered each March, July and November for applications received by the end of the preceding month.
2. All Grant requests that have been completed using the Grant Application Form **AND** accompanied by a covering letter will receive a written/email acknowledgement within 21 working days of receipt of the application, which may also include a request for any outstanding requirements.
3. The initial grant application will be reviewed under the following timetable:

Foundation Meeting	March	July	November
Grant Application Received	November December January February	March April May June	July August September October

4. The decision made by The Foundation will be addressed to the applicant in writing. There are four likely outcomes which applicants should be aware of;
 1. The Grant application will be approved, or;
 2. Clarification of further information may be required, or;
 3. A presentation of the Trustees may be required, or;
 4. The Grant application has been unsuccessful.
5. The decision of the Trustees of the Foundation's shall be final, and no further correspondence shall be entered into.
6. We encourage and expect applicants to apply to other Ukrainian Foundations/Institutions with the view of potentially receiving the overall funding associated with the project. The Trustees of the Foundation may seek dialogue/collaboration with other registered Ukrainian Foundations/Institutions to share funding information.
7. In the event the purpose of the request does not proceed the amount of the Grant approved and funded to the applicant will be refunded in full to the Karpaty Foundation within 21 days, being the date from which the applicant informs the Karpaty Foundation that the project is not proceeding.
8. All recipients of a Karpaty Foundation Grant are required to provide an acquittal report that details how the funds were allocated. On completion of the project, applicants will receive an email requesting the acquittal report and will have 21 days to prepare & submit it.

Grant Application

PART 1 - ORGANISATIONS ONLY



1a. Organisations Details

Organisation
Name

Address

ABN
(if applicable)

ACN
(if applicable)

Phone

Email

Web

1b. Personal Contact Details

Primary
Contact Person

Position

Phone

Email

Secondary
Contact Person

Position

Phone

Email

1c. Organisation Type

☐ Company

☐ Religious

☐ Association

☐ Club

☐ Youth

☐ School

☐ Society

☐ Other (please specify)

1d. Target Community

☐ General

☐ Multicultural

☐ Ethno-specific

☐ Migrants

☐ Elderly

☐ Refugees

☐ Gender-specific

☐ Underprivileged/disadvantaged

☐ Children

☐ Youth

☐ Other (Please specify)

1e. Scope of Organisation

☐ International ☐ National ☐ State ☐ Local

1f. Organisations Description

Please provide a short description of your organisations functions and activities.

Number of registered members/participants

PART 2 – INDIVIDUALS ONLY

2a. Personal Contact Details

Full name

Position/
Profession

Phone

Email

PART 3 – ORGANISATIONS & INDIVIDUALS

3a. Grant Request

Amount of grant requested

AU\$

Funds needed by

What is the total cost of the project?

AU\$

3b. Other Organisations Grant Request

Grant/Sponsorship requests to multiple organisations assists funding sustainability.

Have you applied to any other organisation(s) in respect of this project?

☐ Yes ☐ No

(if yes, please indicate)

Name of organisation(s)/Foundation(s)	Amount(s) applied for or received AU\$	At date of Application		
		Received	Pending	Rejected
		☐	☐	☐
		☐	☐	☐
		☐	☐	☐

I hereby consent to The Karpaty Foundation contacting other Ukrainian Foundations/Institutions regarding the details of this Grant application.

☐ Yes ☐ No

3c. Purpose of Request

What will you be doing with the grant money? (please attach any supporting material/evidence).

3d. Budget

Please provide a complete breakdown of all the income and expenditure for the event that grant is sought, including any profit and loss (please attach any supporting material/evidence).

Income

Expenditure

In the event The Foundation is unable to fund the total amount of grant requested i.e. partial amount, will the 'purpose of the grant' proceed and if so in what modified form?

3e. Grant Benefit

Please describe how the community will benefit from this grant and how the purpose of the request (**refer 3b**) fulfils the purposes of the Karpaty Foundation as set out in the **Grant Application Guidelines**.

3f. Other Contacts

Please list the names and phone numbers of other people, companies or societies who may be consulted for information regarding you or your organisation:

3g. Representation

Would you or a representative of your organisation be willing to make a presentation to the Trustees either before, during or after the project for which you are requesting the grant?

☐ Yes ☐ No

3h. Acknowledgement

Would you, your group or organisation be willing to be publicly acknowledged in marketing material? (e.g. press release, newsletters, websites, social media sites etc).

☐ Yes ☐ No

Would you, your group or organisation be prepared to publicly acknowledge The Karpaty Foundation in marketing material (e.g. publications, programs, posters, newspapers, websites, social media sites etc).

☐ Yes ☐ No

If yes, please indicate in what form such acknowledgements will occur:

3i. Other Information

Please provide any other information you feel is important in support of your application.

Applicants Declaration



I declare that the information I have provided in this application is true and correct. Furthermore, I acknowledge that the Karpaty Foundation may contact other Ukrainian Foundations/Institutions regarding the details of this application.

If the application is successful, I agree to comply with the Grant Guidelines set out by The Karpaty Foundation in all its facets.

I further Declare that:

- a) the funds received from the Karpaty Foundation will be used solely for the purposes outlined in the application; and
- b) that evidence of completion of the project will be forwarded to the Secretary at the earliest possible date after completion; and
- c) that acknowledgements be made on all publications funded by the Foundation; and
- d) in the event the purpose of the request does not proceed the amount of the Grant approved and funded to the applicant will be refunded in full to the Karpaty Foundation within 21 days;
- e) an acquittal report will be prepared and submitted to the Karpaty Foundation within 21 days of the completion of the project.

I/We declare that the information supplied here on behalf of myself/our organisation is true and correct. If the application is successful, I/we agree to comply with the Grant Guidelines set out by The Karpaty Foundation in all its facets.

On behalf of (organisation name):

Full Name:

Position in
organisation:
(If applicable)

Email:

Phone:

By activating the authorisation box below, I declare that the information I have provided in this application is true and correct.

☐

Authorisation box
(requires activation)

Date

WITNESS

Please provide the name of another person who has witnessed this Grant Application and whom we can contact during the day if we need further information.

Full Name:

Position in
organisation:
(If applicable)

Email:

Phone: